

**Glen Canyon Special Service District of Big Water**  
**Meeting Minutes**  
**Tuesday February 20, 2018**

**Call to Order**

Meeting was called to order at 6:00 PM prevailing Mountain Time. District members present were Merle Graffam, Judah Schmuker, Michelle Dufour and Chairman Keith Crowley. Also present were Clerk Jenni Johnson and Water Master David Schmuker.

**Review and Approval of Minutes of District Meeting held January 16, 2018**

Motion to approve the minutes of the January 16, 2018 meeting made by Merle, seconded by Judah, and the motion carried with all members voting in favor.

**Usage Reports**

David informed the board that he will email them the usage report for the 2017 year. David also briefed the board on the water project. David explained that the new water meters are in and working. The company that installed the meters will be back in the next few weeks to move water meters that are in driveways. David updated the board on the progress at the water tanks. The outside stucco will go on in the next week. One ladder has been replaced.

**Select New Board Member**

Wendy Jo Jensen and Jim Johnson submitted letters of intent to fill the open board position. Both were in attendance to be interviewed by the board. Upon completion of the interviews Jim Johnson was selected to fill the open seat left by David Schmuker.

**Resolution 2018-01 Appointing New Board Member**

Motion was made by Merle to approve Resolution 2018-01 appointing Jim Johnson as new board member to serve a 4 year term. This was seconded by Judah. All members present voting in favor. Jim was welcomed to the board and given the Oath of Office by Clerk Jenni Johnson.

**Resolution 2018-02 Adopting District Policy and Procedure Manual.**

Discussion was made to make two changes before adoption. Board wants the non-conforming uses paragraph removed from the manual. Board would also like the wording to state that past due amounts must be paid in full before water service will resume. Motion made to approve Resolution 2018-02 with above mentioned changes made by Merle, seconded by Judah will all members present voting in favor.

**Adjourn- 6:27 PM**