

Glen Canyon Special Service District of Big Water
Meeting Minutes
Monday April 17, 2017

Call to order- 6:33 pm

Chairman Schmuker opened the public hearing by stating that the hearing was regarding the issuance and sale of not more than \$1,228,000 aggregate principal amount of water revenue and refunding bonds and any potential economic impact that the project described herein to be financed with the proceeds of the series 2017 bonds may have on the private sector; and related matters. Chairman Schmuker invited Dustyn Schaffer with Sunrise engineering to inform the public the details of the project. Tony Shanklin asked about the tanks being high enough to deliver the water to the nine lots at the south end of town. Dustyn answered that yes there would be water pressure available. Mr. Marcum asked about the meters and if they would be all new or just the heads. Dustyn replied all new meters. Tony wanted to know the breakdown of the costs of the different parts of the project. Chairman Schmuker explained that would be done the meeting. Don Hardwick asked if the benefits of the new meters would benefit the consumer or the provider. Dustyn described the accuracy and the ability to read and track water considerably better. David explained the benefits of the new meters. Don Hardwick asked how many years the meter is good for. Dustyn explained the meter have a warranty for ten years and then prorated after that. Tony asked how much waters was lost last month. Adjourn 6:49 pm

Meeting

Called to order- 6:49 pm

Roll call- Merle Graffam, Tony Shanklin, Keith Crowley, and Chairman Schmuker present.

Approval of minutes- Merle made a motion to approve the minutes, Tony seconded. All in favor

Resolution Keith motioned to approve resolution delegating authority to finalize terms and conditions of the bond. Merle seconded. Vote at follows: Chairman Schmuker, Yes. Keith Crowley, Yes. Tony Shanklin, Yes. Merle Graffam, Yes. Motion passes. .

Environmental study. Dustyn explained the process of the environmental report and informed the board that there was not an environmental impact found. The report has been posted for 30 days. Dustyn is unaware of any negative responses thus far. There were no comments from the public. Keith motioned to approve environmental study. Seconded by Merle. Vote at follows: Chairman Schmuker, Yes. Keith Crowley, Yes. Tony Shanklin, Yes. Merle Graffam, Yes. Motion passes.

Water conservation plan. Dustyn explained the purpose of this report for the project and the needs and improvements of the water system. There is some educating of the citizens on landscape that could be done. Dustyn reviewed the goals that have been set. Maintaining a water rate schedule and that this town has a tiered rate. Watch for leaks and not watering during peak times. Dustyn suggested to put information in the newsletter or on the website. Keith motioned to approve water conservation plan. Seconded by Merle. Vote at

follows: Chairman Schmuker, Yes. Keith Crowley, Yes. Tony Shanklin, Yes. Merle Graffam, Yes. Motion passes.

Awarding of the bid. Dustyn explained the process of the bid opening and awarding. The closing date for funding will be a few weeks out so the approval will be a letter of intent to award. When the funding is in place an award letter will go out to the companies and start dates will be scheduled.

Sunrise Engineering recommends that the board award the bid to Valley Underground for the water line to the nine lots. Keith asked if Sunrise would be the overseer of the project. Dustyn answered yes. An engineer will oversee while work is being done. There are penalties in place for work not being completed on time. Tony asked about paying more money for a higher bid that would result in better work. Dustyn explained that the lowest bid must be awarded.

Sunrise has researched each company and does not see any problems.

Dustyn then explained the tank bid and process. This was put out as a request for proposal (RFP) and included requirements. This project would not have to go to the lowest bidder but to the bidder that best fits the criteria asked for. Automatic read meters is the same process and will be selected by what fits the town and budget best. Discussion on the cost breakdown of the project for clarity. Motion made by Merle to approve bid awards. Seconded by Tony. Vote at follows: Chairman Schmuker, Yes. Keith Crowley, Yes. Tony Shanklin, Yes. Merle Graffam, Yes. Motion passes.

Engineering and Attorney fees. Sunrise Engineering has sent us invoices for the project that total \$17,030. These invoices are a few months old and need to be paid. An invoice from Ballard Spahr for \$17,00 is also due. This money will be refunded when the project is funded. Motion made by Merle to pay outstanding invoices. Seconded by Keith. Vote at follows: Chairman Schmuker, Yes. Keith Crowley, Yes. Tony Shanklin, Yes. Merle Graffam, Yes. Motion passes.

Ordinance 2017-1 Water Rates. Tony motioned to approve water rate ordinance, seconded by Merle. Vote at follows: Chairman Schmuker, Yes. Keith Crowley, Yes. Tony Shanklin, Yes. Merle Graffam, Yes. Motion passes.

Adjourn- 7:29 pm

Approved

Date