

# BIG WATER TOWN COUNCIL MEETING MINUTES

Monday April 20, 2020

7:30 PM (Utah Time) WORK SESSION

8:00 PM MEETING

## AGENDA-

1. CALL TO ORDER: 7:48 PM
2. ROLL CALL: David, Sheath, Judah, Michelle and Vince all present.
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES-2.27.20: Michelle moved we approve, Vince second, all in favor.
5. MAYOR, COUNCIL AND DEPARTMENT REPORTS:

Town Attorney Elizabeth Joseph: She's asking for a \$500 increase to do the amount of workload she has had this year, David said he will have to ask Judge Thompson, but that this was overdue. Michelle said she suggested to Eli that she needed to request it now so we can get it into the budget for next year. Vince asked how many hours she puts in a week, the answer is about 12 hours a week on average. She has not had a raise in over 8 years. We don't need to make a decision today. It will be discussed further next month.

P & Z Administrator - Tony Brown's report includes 1 building permit issued for a carport and 1 for a building, and he has been in contact with AT&T and Under Canvas for continued progress on their projects. He has approval from the county to allow the houses being built here using a new construction method. Met with attorney and judge on writing new ordinances for town clean-up. Mayor's report: he finally got the approval to start groundwork to put in a line for Western Rock.
6. CITIZEN COMMENTS: No comments.
7. OLD BUSINESS-
  - a) Discussion and Possible Action on Time Limits for Building Permits/Define Progress on Current Time Limits
    - Michelle explained that currently the time limits have been complained about but not that much, just enough to consider maybe curtailing this time, but no one on council had any issues with this time limit.
  - b) Discussion on Disaster Preparedness
    - David explained that we have had only 4 cases in our town, our plan to stay home as much as possible is working for us, and that the Commissioner is about to allow us to re-open. We did get more food for the Care and Share. He opened it up to Council for any questions or comments and there were none.
  - c) Discussion on Annexation
    - Michelle explained that Planning and Zoning wanted to know why we were pushing for it, and wanted to go out and actually see it. Michelle also wanted to know how much this is going to cost us. There were no questions or concerns so we are going to leave this on the agenda until we find out what the cost will be.
8. NEW BUSINESS-
  - d) Discussion and Possible Action on reducing business license fees for nonprofits
    - Jennie Lassen asked that this be placed on the agenda because her suggestion is that we should take into account how many hours we as clerks take to process business license fees and charge accordingly, and for non-profits that don't actually use a physical location to conduct their business (i.e. outdoor hiking groups) the fee should be discounted. Michelle explained that we have 2 non-profits, 1 is for the fireworks and they

donate their money to cancer groups and the other as mentioned before is the outdoor hiking groups. David suggested we reduce it from \$50 to \$25. Michelle moved to prove, Sheath seconded. All in favor.

- e) Discussion on Sunrise Engineering contract
    - They gave us an itemized expense list and David wants to keep them on legally as our contractor. Michelle stated that she consulted with Eli Joseph and she agreed it is legal. We are getting ready to use them for the Under Canvas project, but any projects over a certain dollar amount still needs to go out for a bid. Michelle said she will get more information from Eli for further discussion at the next meeting.
  - f) Discussion on FY 2021 Budget
    - This is just introduced to the agenda now for discussion and questions/answers prior to the June approval.
  - g) Financial Reports: Sheath made the motion to approve, Michelle second, all in favor.
9. ADJOURN: Judah made the motion to adjourn, Michelle seconded, all in favor at 8:21pm.